### Adding your own posts on the peer2me website

# peer2me

### **STEP ONE: REGISTER**

1. Go the the regsiter page: <u>https://peer2me.com.au/register</u> **Fill out the fields** as below:

Just fill in the fields below and we'll get a new account set u	up for you in no time!
Account Details	Connect & Get
Username (required)	Support.
Email Address (required)	Community Connect
Choose a Password (required)	Mental Health Image Gallery
Confirm Password (required)	Article Categories:
Profile Datails	Books
Name (required)	Community Connect
Amanda Ov	Events / Webinars / Podcasts
This field can be seen by: Everyone	LEX (Lived Experiences)
Simelin	LGBTQIA+
aign op	Mental Health Images

2. You will see the following success response:



3. Locate the email and click to activate:

[peer2me.com.au] Activate your account

Flocing, CST ANN	
peer2me.com.au	
Hi Sarah,	
Thanks for registering!	
To complete the activation of your account, go to the following the Activate button:	link and click on
https://peer2me.com.au/activate/2XQAEQ6mCS1p1WaQ7acf	3lkBJZ3ioY5a/

4. If necessary, copy and paste the activation key as provided in the email and click Activate:

Activate Your Accour	nt
You're almost there! Simply enter your activation code below and we'l	take care of the rest.
Please provide a valid activation key. uGKQbV8DXwRItcUHv8qCpckd3Xy3SK4t Activate	Connect & Get Support.
	Community Connect
	Mental Health Image Gallery

5. You will see the following success response. Click the log in link:

Your account is	now active!
Your account wa	as activated successfully! You can now <b>log in</b> with the username and
password you p	rovided when you signed up.

6. Login with your username and password:

Sarah Password	Username or Email Ad	dress
Password	Sarah	
Remember Me  Log In	Password	
Remember Me	•••••	•• •
	Remember Me	Log In

## peer2me

### **STEP TWO: CREATE A POST**

1. When you are registered and logged you wil see a black admin bar at the top, and on the right it wil say 'G'day,' and your username:



2. Now that you are registered you are able to create posts in either the <u>Community Connect</u> or the <u>Mental Health</u> <u>Image Gallery</u> categories.

There are several places you can start a new post. You can click <u>New > Post</u> in the admin bar or you can use the <u>Share Now...</u> button in the header of the Community Connect and Mental Health Image Gallery pages:



3. To create a post, add the title, and then add some desctription text and/or a Featured image. Choose the category on the right side, depending on whether you are posting to Comm

lage Gallery.		Categories ^ V
Add a New Post		All Categories Most Used
THEMELC Congratulations, you've successfully updated Prot Release Notes.		Community Connect
A smiling dog always makes me happy		Mental Health Make Primary
0 characters left Permalink: <u>https://peer2me.com.av/2023/11/19/example-title/</u> Edit		
93 Add Media	Visual Text	
Paragraph 🔹 B I 🗄 🗄 🖆 🗮 🖆 🖆 🗮 🖨 🗮 🔿 🔛	×	
bogs are the most precious creatures, we are so neeky to have dogs as our best mends		

4. If you are adding a Featured Image you can add images for your computer into the Media Library. We need small images for websites to keep pages loading fast but don't worry about the size of the images you bring in because the system will automatically reduce the image as it is added to the library. Screenshots over the page show the steps.



5. Please take a moment to add a descriptive phrase for your image such as you see below for 'Smiling dog'. This helps search engines find our content which enables more viewers to see the site and join our community.

Alt Text	Smiling dog	
	Learn how to describe the purpose of the image. Leave	Set featured image Version 6.3.1
	empty if the image is purely decorative.	
Title	Smiling dog	Featured image
Caption		
Description	Smiling dog	
File URL:	https://peer2me.com.au/w	
	Copy URL to clipboard	Click the image to edit or update
Smush	File processing in progress.	Remove featured image

### peer2me

5. When you are finished, click the **Submit for Review** button. Our team will review and approve the post and then it wil be live.

Publish	~ ~
Save Draft	Preview
9 Status: Draft	0.005
Visibility: Public	
Duplicate	
Q SEO: No Focus P	Keyword
🖵 Readability: No d	ontent to check
Clear cache	
	Submit for Review



A smiling dog always makes me happy AMANDA / MOVEMBER 19, 2023 / MENTAL HEALTH IMAGES /

LEAVE A COMMENT

Dogs are the most precious creatures. We are so lucky to have dogs as out best friends

#### 6. Private Journalling:

Please note that your Media Library is private. Until you use an image in a published post the images in the library are only seen by you, so you can store relevant images there until you are ready to use them. Also, you can make a Post but just choose Save Draft and not Submit for Review, so you can use this website as a private journal if that is something that you would like to do.

#### STEP THREE: EXPLORE BUDDYPRESS

 As a member of peer2me, you also have a <u>BuddyPress</u> account. You can access your BuddyPress account in top right corner. Take some time to explore what's available here. BuddyPress keeps track of your activity as you make posts or comment on other posts. You can also reach out to others in the community directly.

